



New Student Registration Checklist

All documents must be submitted to complete registration.

Your child will not be enrolled in the Wayland Public Schools until all required documentation is received, reviewed, and processed. See [Enrollment - NEW Students](#) page for details.

Required Student Records or Online Completion:

- ☐ New Student Registration in [eSchool](#) Online Portal ([Instructions](#))
- ☐ [Home Language Survey](#) Online Form (English) or [Other Languages](#)
- ☐ Birth or Adoption Certificate (*In English, certified copy - must have seal*)
- ☐ Current Physical
- ☐ Current Immunization Record
- ☐ Student [Health History](#) (*not required, but helpful to our Nurses*)
- ☐ [Authorization to Release School Records Form](#)

Required Registration Documents:

- ☐ **Proof of Residency: 1 of 5 options below**
 - Current Mortgage Payment and/or Property Tax Bill
 - Fully Signed and Executed Lease and/or Rental Agreement (*Must be executed by both parties*)
 - [Landlord / Owner of Property Affidavit](#) (*Must be Notarized by Wayland Town Clerk*)
 - Fully Signed and Executed Purchase and Sale (P&S) Agreement (*Occupancy date must be before student can be registered*)
 - Section 8 Agreement
- ☐ **Proof of Occupancy: 1 of 3 options below**
 - Gas / Oil Bill, Electric Bill, Home Telephone Bill (not cellular), Cable Bill or Water Bill (*Note: Bill must be dated within the past 45 days and parent / guardian name and address must be stated*)
 - Recent Bill dated within the past 45 days showing Wayland residency address and name (*Note: A Residency Statement / Affidavit is required with this option*)
 - Massachusetts Car Registration or Excise Tax Bill
- ☐ **Proof of Identification: 1 of 4 options below**
 - Valid MA Driver's License
 - Valid MA Photo ID Card
 - Valid Passport / Green Card
 - Other Government Issued Photo ID

Additional Required Documents (if applicable):

- ☐ Custody Papers/Caregiver Affidavit
- ☐ English Language Learners Transcripts
- ☐ IEP or Section 504 Plan